

THE ASSOCIATION OF BANKRUPTCY JUDICIAL ASSISTANTS PRESENTS



Certified Bankruptcy Assistant Program

Seminar and Examination for Judicial Assistants, Paralegals, and Legal Secretaries

Tuesday & Wednesday, October 8-9, 2019
The Centennial Hotel
303 West North River Drive, Spokane WA

AGENDA

Monday, October 7

4:00—5:00 p.m. Early Registration
7:00—9:00 p.m. Meet & Greet

Tuesday, October 8

8:00—8:45 a.m. Registration & Breakfast
8:50—9:00 a.m. Welcome
9:00—10:30 a.m. **Grammar Usage & Writing**
Robert D. Miller Jr., US Trustee (ret), Region 18
10:30—10:45 a.m. Break
10:45—12:00 p.m. **Grammar Usage & Writing (continued)**
12:00—1:15 p.m. Lunch (on your own)
1:15—3:00 p.m. **Ethics**
Hon. Frank L. Kurtz, Eastern WA
3:00—3:15 p.m. Break
3:15—5:00 p.m. **EXAM** (Grammar Usage & Writing and Ethics)

Wednesday, October 9

8:00—9:00 a.m. Breakfast & Housekeeping Matters
9:00—11:00 a.m. **Legal Research**
Tyler Morgan, Law Clerk to Chief Judge Corbit
11:00—12:00 p.m. Lunch (provided)
12:00—2:00 p.m. **U.S. Bankruptcy Code & Rules**
Hon. Chief Judge Frederick Corbit, Eastern WA
Julia D. McGann, Law Clerk to Chief Judge Corbit
2:00—2:15 p.m. Break
2:15—3:30 p.m. **U.S. Bankruptcy Code & Rules (continued)**
3:30—5:00 p.m. **EXAM** (Legal Research and Code & Rules)

Speakers and topics are subject to change based on availability of speaker

Join us for a
meet & greet
on Monday!
Location TBA!

Registration

Complete CBA Application [HERE](#)

Upon approval of CBA Application you will receive a link via email to complete your online registration.

Please visit www.ABJA.org for more information on the CBA program and eligibility, or contact Debbie Reese at (912) 650-4121

debbie_reese@gas.uscourts.gov

The program fee (\$275) includes the meet & greet on Monday, breakfast on Tuesday and Wednesday, lunch on Wednesday, all Program materials, study guide, and sample exam. The CBA examination fee and certificate of completion are \$149. We are offering a CBA Package, which includes all of the above plus the ABJA Opening Reception (\$50), as well as our two-day Professional Skills Seminar on October 10 & 11 (\$350) for only \$650 - a savings of \$174!

Register by September 13, 2019

Hotel Accommodations

Book your hotel with the code **ASSO1007** to receive the special ABJA Group rate of \$105 per night. Prices will be honored three days pre/post, based on availability.

Make your reservation online at:

[The Centennial](#)

Or call 636-736-4071

The Association of Bankruptcy Judicial Assistants ("ABJA") is a national organization. Since 1989, our primary objective has been the development of educational programs for our members. Those members include Judicial Assistants holding appointments by United States Bankruptcy Judges and Certified Bankruptcy Assistants ("CBAs") who are eligible as associate members.

Bankruptcy law is ever changing. Work in this field is becoming increasingly sophisticated and technical, which requires a high degree of knowledge and expertise. Our Continuing Legal Education Committee recognized the necessity for professional development and created the CBA Program to promote and maintain these professional standards.

The CBA Program offers judicial assistants, paralegals, legal secretaries, and legal assistants the opportunity to become certified as an assistant in this highly specialized area of law. Annually, we offer a two-day program that is taught by Federal Bankruptcy Judges, attorneys specializing in bankruptcy, university faculty, and other professionals.